

Tenant Compensation Scheme

Name

Address

(where improvement
was carried out)

Telephone

**Forwarding
address**

Date you left or intend to leave the property

Have you written to Sheffield City Council to say you are leaving? **Yes** **No**

If so, when (date):

Rent reference number
(you will find this in your payment book)

Improvement 1

Date

**Please give
details of the
improvement**

Date installed

Cost:

Are receipts attached?

Yes

No

Who carried out the work?

Yourself

Contractor

Other please specify

Improvement 2

Date

Please give details of the improvement

Date installed

Cost:

Are receipts attached?

Yes

No

Who carried out the work?

Yourself

Contractor

Other please specify

Improvement 3

Date

Please give details of the improvement

Date installed

Cost:

Are receipts attached?

Yes

No

Who carried out the work?

Yourself

Contractor

Other please specify

Email your completed form to:
R&MResponsive@sheffield.gov.uk

